

Services Committee - Guildhall Budget 2025-26

Saltash Town Council

For the year ended 31 March 2026

Account	Prior Year 2024/25	Budget Including Virements 2025/26	Actual YTD 2025/26	Budget Available 2025/26	Precept Budget 2026/27
Guildhall Operating Income					
4200 GH Income - Guildhall Bookings	1,916	2,000	1,936	64	2,076
4201 GH Income - Guildhall Refreshments	228	242	267	(25)	251
4206 GH Income - Guildhall Photocopying Income	59	69	73	(4)	4
Total Guildhall Operating Income	2,204	2,311	2,275	36	2,331

Guildhall Operating Expenditure

6400 GH Rates - Guildhall	10,729	11,051	10,819	233	11,136
6401 GH Water Rates - Guildhall	765	954	954	0	859
6402 GH Gas - Guildhall	3,502	5,591	1,784	3,807	5,935
6403 GH Electricity - Guildhall	5,041	9,728	5,161	4,567	6,000
6404 GH Fire, Security Alarm & CCTV - Guildhall	1,229	1,012	724	288	1,050
6408 GH Cleaning Materials & Equipment - Guildhall	1,176	1,385	1,343	42	1,438
6409 GH Boiler Service & Maintenance	677	1,255	117	1,138	1,303
6410 GH General Repairs & Maintenance	3,003	3,203	1,558	1,645	2,000
6412 GH Lift Service & Maintenance	2,852	3,741	3,012	729	5,156
6413 GH Refreshment Costs - Guildhall	428	245	243	2	254
6414 GH Equipment - Guildhall	658	2,836	2,836	0	10,378
6421 GH Annual Keyholding Service	0	0	0	0	184
Total Operating Expenditure	30,059	41,001	28,550	12,451	45,693

Total Guildhall Operating Surplus/ Deficit	(27,855)	(38,690)	(26,275)	(12,415)	(43,362)
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Guildhall EMF Expenditure

6418 GH EMF Legal & Professional Fees	9,603	0	0	0	2,088
6470 GH EMF Guildhall Maintenance	77,531	29,729	7,131	22,598	18,400
Total Guildhall EMF Expenditure	87,135	29,729	7,131	22,598	20,488

Total Guildhall Expenditure (Operational & EMF)	117,193	70,730	35,681	35,049	66,181
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Total Guildhall Budget Surplus/ (Deficit)	(114,990)	(68,419)	(33,406)	(35,013)	(63,850)
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To/From Reserves & Budget Virements

1. From 6410 GH General Maintenance & Repairs includes income received for resale of shelving £65
2. From 6402 GH Gas to 6401 GH Water Rates - Guildhall - £127 - To be ratified
3. From 6414 GH Equipment - Guildhall to 6470 GH EMF Guildhall Maintenance - £1,889 - FTC 26925/26

Virement to General Reserves 2025/26 £12,415

Income - shortfall against budget -£36

Operating Expenditure - budget unspent £12,451

Note: EMF balances carried forward to 2026/27 £22,598

Key

- Spending is on target as predicted at this point in the financial year
- Spending is higher than anticipated and needs to be monitored closely
- Budget is overspent - requires investigation and recommend virement